

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

August 6, 2012

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:03 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by Tom Ward; to approve the minutes of the last meeting held on July 2, 2012, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
3701	A11-2	Dell Marketing, L. P.	2,502.39
3702	A12-3	Airpower International, Inc.	1,350.00
3703	A12-3	A.R. Communications	1,711.80
3704	A12-3	Campbell Supply Co.	3,900.00
3705	A12-3	Continental Fire & Safety, Inc.	1,125.64
3706	A12-3	Edwards Tire Company, Inc.	774.22
3707	A12-3	G & L Lawn Service, Inc.	1,150.00
3708	A12-3	Grainger	17.62
3709	A12-3	Jersey Coast Fire Equipment, Inc.	44.00
3710	A12-3	Motorola	14,394.00
3711	A12-3	My Fleet Center . Com	38.68
3712	A12-3	N. J. Fire Equipment Co.	1,714.00
3713	A12-4	Access Health Systems	3,760.00
3714	A12-4	Centra State Medical Associates, PC.	150.00
3715	A12-4	Net Link	199.00
3716	A12-6	Pedroni Fuel Co.	4,185.15
3717	A12-7	Jane Beckenstein	185.00
3718	A12-7	Brian Prochnow	2,183.04
3719	A12-8	JCP&L	1,707.94
3720	A12-8	N. J. American Water	209.82
3721	A12-8	N. J. Natural Gas	104.81

3722	A12-8	Verizon	339.25
3723	A12-8	Verizon Communications	59.98
3724	A12-8	Verizon Wireless	709.25
3725	A12-9	N. J. American Water	6,670.80
3726	A12-9	N. J. American Water	6,979.83
3727	A12-10	Freehold Cartage, Inc.	118.90
3728	A12-10	Sakoutis Brothers Disposal	75.00
3729	A12-13	Continental Fire & Safety, Inc.	190.00
3730	A12-13	Motorola	4,272.00
3731	A12-13	Stan Engraving	201.50
Electronic	A9-1	Payroll by Paychex (for 07-31-12)	2,941.30
Electronic	A9-1	Tax Pay by Paychex (for 07-31-12)	517.97
Electronic	A9-1	Paychex Fee (deducted 08-10-12)	123.90
Electronic	A9-1	July 2012 N. J. Pension Payment	190.06
Total			\$64,796.85

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Tom Ward, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a confirmation about the completion of the IROC on July 5, 2012. We received a recall, from Startan Chassis, about a possible chaffing air compressor discharge hose on 19-2-75. Frank will ask Campbell Supply to check this out. We received a letter, from New Jersey American Water, stating the locations of the five additional hydrants which have been billed for.

Legal

Joe said that all is well and there is no legal report tonight.

Chief's Report

Chief Brian Prochnow gave his incident report for the month of July 2012. The Chief would like to purchase one Sentralock Decoder from the Knox Company for \$751.00. This would replace the nonfunctioning one currently in the 2-66 Chief's Command Vehicle. A resolution was offered by Tom Ward and seconded by Doug Howlett, to purchase the New Sentralock Decoder from the Knox Company. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Lieutenant Greg Player asked to purchase a new Dell Latitude E6430 Laptop to replace the old desktop in the Chief's office. The old desktop was one of the computers that Net Link suggested that we replace. This new laptop would be used to make the Firefighter ID cards. The laptop is on State Contract #WN88ABZ/WSCA#70256 and will cost \$1,395.10. A resolution was offered by Harry Carter and seconded by Doug Howlett, to purchase this laptop for \$1,395.10. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Committees

Frank gave a report from the Executive Board Meeting, which was held on July 26, 2012. Frank said that the Fire Bureau will be moving to the New Town Hall on August 9, 2012. They will be in temporary offices until their new offices are completed. They had to move earlier than originally planned because of the discovery of a rabid bat in their old building. Frank also gave a report on the trucks as follows.

- 1) 19-2-90 was sent to Campbell Supply for service and repair. It came back on July 25, 2012, but still has some issues.
- 2) 19-2-90 is scheduled for the UL recertification retest on August 10, 2012.
- 3) 19-2-76 has some rear brake problems and is at Allied Diesel for repairs and service.
- 4) Chief Tice's vehicle received new tires at Edwards Tire the week of July 30, 2012.
- 5) Art installed the New Front LED Warning Lights on 19-2-76.
- 6) Art has also been working on the headlights and air conditioning on 19-2-85.
- 7) Frank will be picking up the remainder of the air system piping from Grainger tomorrow. This is to repair the compressed air system at the Route 33 Fire Station.
- 8) East Coast Emergency Lighting has started the work on 19-2-96 and will finish later this month.
- 9) Chief Prochnow had his vehicle serviced at Jiffy Lube.
- 10) The Bus has a fuel leak and is parked out back at the Route 524 Fire Station until we have time to repair it.

Old Business

George said that both he and Frank went out to confirm the locations of the additional Fire Hydrants that N. J. American Water has been charging us for the last couple months. The additional hydrants are all located in Aquestra development. George said that we started to pay for these additional hydrants in tonight's bills.

George said that there is a problem with the new computer, Windows 7, and the Sharp copier/printer. He said that The Copier Center is coming tomorrow to see if they can make them all work together.

New Business

Frank said that we received a quote, from The Clean Air Company, for the annual service on the Vehicle Exhaust Systems at both Fire Stations. The amount of the quote is \$931.00, plus any parts that are needed. A resolution was offered by Tom Ward and seconded by Doug Howlett, to have this annual work completed by The Clean Air Company. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

George said that a Firefighter has turned in a physical from another company in lieu of having Access Health Systems give him a second physical. The results on his physical indicate an elevated blood glucose level and an elevated blood pressure. We will only accept this physical with a letter from his personal Physician stating that these conditions are under control.

George said that several Firefighters went on the associate list and were not vested in the LOSAP program. George would like to retrieve the LOSAP funds of these Firefighters. A motion was made by Frank Biddle and seconded by Harry Carter, granting permission for George to retrieve these LOSAP funds. Motion passed.

With no further business to come before the Board, the meeting was adjourned at 9:01 PM.